

Constitution of the InterFraternity Council

University of Pennsylvania

Preamble

We, the representatives of Alpha Chi Rho, Alpha Tau Omega, Beta Theta Pi, Delta Kappa Epsilon, Delta Phi, Delta Psi, Delta Tau Delta, Delta Upsilon, Kappa Alpha, Kappa Sigma, Lambda Chi Alpha, Phi Delta Theta, Phi Gamma Delta, Phi Kappa Psi, Pi Kappa Alpha, Pi Kappa Phi, Pi Lambda Phi, Psi Upsilon, Sigma Alpha Epsilon, Sigma Alpha Mu, Sigma Chi, Sigma Nu, Sigma Phi Epsilon, Tau Epsilon Phi, Theta Xi, Zeta Beta Tau, Zeta Psi, establish this Constitution to provide for our collective well-being and government. We recognize the importance of cooperation and collaboration among our individual chapters, to which we have pledged allegiance, and our common desire for student self-governance, embodied in our chapters and in this Constitution.

Article I

1. The governing body of the above-mentioned chapters shall be the InterFraternity Council, which shall be composed of Member chapters.
2. The Forum of the InterFraternity Council shall be composed of one representative from each Member chapter, typically the chapter's president, and the sitting members of the InterFraternity Council Executive Board.
3. The Council shall act as the representative, central government and provide for: the standardization, monitoring, and regulation of recruitment and social activities; a forum for the issues of mutual interest to the member chapters; charitable, educational and social programs and activities that enhance our common Greek experience; a judicial body for the adjudication of chapter misconduct; communication and collaboration with the Panhellenic Council and Multicultural Greek Council; resolutions and recommendations that will further the purpose and ideals of the Member chapters at the University of Pennsylvania.
4. Member chapters shall be chartered chapters of their national organizations, be recognized by the University, and be admitted by a vote of the Forum. Member chapters shall be entitled to all rights and bound to all obligations of chapters enumerated herein and within any other governing documents of the InterFraternity Council, including, but not limited to, the Judicial Inquiry Board charter.
5. The membership of a chapter may be removed by a vote of two-thirds of the Forum or by the Judicial Inquiry Board in accordance with the Judicial Inquiry Board charter.

Article II

1. The legislative authority of the Council shall be vested in the Forum, in which each Member chapter in good standing shall have equal rights. The Forum shall meet at least once every two weeks during an academic period, at the call of the President of the InterFraternity Council Executive Board, and shall be chaired by this President. The Quorum for voting purposes shall be a simple majority of Member chapters.
2. The Forum shall resolve the sentiment of the community of Member chapters and the rules governing the same by the majority vote of the Forum. Resolutions shall be recorded and amended to this Constitution.

3. The Forum shall provide for community programming and activities, and other events that it may deem worthy. The Forum shall articulate the requirements of membership and conduct of chapters, in conjunction with the University.

4. Member chapters shall each have one vote in the Forum. Chapters shall be represented by their respective presidents, although another officer of the Member chapter may serve as a proxy for his president when necessary. A chapter may designate a proxy no more than twice each academic semester unless otherwise approved by the President of the InterFraternity Council. Penalties for Member chapters absent from Forum meetings shall be prescribed by the InterFraternity Council Executive Board.

5. Member chapters shall at all times be obligated to the rules and responsibilities prescribed in this Constitution and other InterFraternity Council governing documents. Failure to comply with these rules or meet these obligations shall constitute violations for which chapters may incur penalties prescribed by the Judicial Inquiry Board.

Article III

1. The executive authority of the Council shall be vested in the Executive Board. The Executive Board shall be composed of the President, Executive Vice President, Vice President of Recruitment and New Member Education, Vice President of Academics, Vice President of Community Service, Vice President of Strategic Planning, Treasurer, Secretary, and Judicial Inquiry Board Manager. The Executive Board shall be chaired by the President. The Executive Board officers shall be elected by the Forum each fall semester to serve a one year term beginning at each Annual Bid Signing Ceremony in the spring academic semester.

2. The Executive Board shall fulfill the responsibilities outlined below:

President

1. Serve as chair of the Executive Board and the Forum, as well as all meetings of these bodies.
2. Represent the InterFraternity Council on all University committees, at any such functions he deems necessary and proper to carry out the duties of his office, and further the position of the IFC Member chapters and the Greek Community.
3. Preside over all meetings of the IFC Executive Board and Forums.
4. Build and maintain relationships with fraternity chapter presidents in order to advise them in any matter.
5. Build and maintain relationships with university administration including, but not limited to, OFSA staff, VPUL, the Provost's and President's offices.
6. Set the agenda of the community, with input from Member chapters and the Executive Board.
7. Assist and advise Executive Board officers as they carry out their respective duties.

8. Assist chapters with crisis management issues in conjunction with chapter presidents, OFSA, and VPUL.
9. Serve as a liaison to the Panhellenic Council and Multicultural Greek Council.
10. Maintain working relationship with the Presidents of the aforementioned Councils for all joint Greek initiatives.
11. Call for meetings of the Executive Board.

Executive Vice President

1. Assist the President in any of his duties and executes those duties of the President when he is absent.
2. Assist the other executive board members in any projects when assistance may be needed.
3. Chair and organize the planning for all Greek Week and Greek Weekend events in collaboration with the appropriate officers of the Panhellenic Council and Multicultural Greek Council.
4. Maintain a working relationship with OFSA staff.
5. Maintain a working relationship with officers of the Panhellenic Council and Multicultural Greek Council when necessary and appropriate.
6. Attend all Executive Board and Forum meetings.

Vice President of Recruitment and New Member Education

1. Serve as a resource and consultant for individual chapter Recruitment Chairs.
2. Generate publicity to stimulate interest in fraternities and Greek life at the University of Pennsylvania.
3. Work with OFSA and chapter Recruitment chairs to establish the recruitment schedule.
4. Ensure all recruitment programming and activities comply with all applicable rules and regulations.
5. Work closely with OFSA and chapter New Member Educators to establish New Member Education training sessions.
6. Serve as a resource for individual chapters to ensure that all New Member Education activities comply with all University regulations and local, Commonwealth and Federal laws, providing New Members with safe, educational and meaningful processes.
7. Maintain working relationship with appropriate officers of the Panhellenic Council and Multicultural Greek Council.
8. Attend all meetings of the Executive Board and Forum.

Vice President of Academics

1. Create and promote academic programming for the community.
2. Assist in planning and execution of all Greek Life 101 information sessions and any similar sessions.
3. Serves as a resource for all Member Chapter scholarship chairmen.
4. Works with OFSA and the appropriate officers of the other Greek governing councils to establish and maintain a faculty resource team that will serve as a resource and support for chapter scholarship chairmen.
5. Maintain working relationship with appropriate officers of the Panhellenic Council and Multicultural Greek Council.
6. Attend all meetings of the Executive Board and Forum.

Vice President of Strategic Planning

1. Create and update all long-term plans and programs of the InterFraternity Council including, but not limited to, the Pillars of Excellence Program and all subsequent IFC operational or strategic plans.
2. Maintain and update the InterFraternity Council Constitution and any other governing documents.
3. Provide for the maintenance and regular updating of the InterFraternity Council website.
4. Maintain working relationship with appropriate officers of the Panhellenic Council and Multicultural Greek Council.
5. Attend all meetings of the Executive Board and Forum.

Vice President of Community Service

1. Create and organize community service and philanthropic programming for the community including, but not limited to, activities during Greek Week and Greek Weekend.
2. Build and maintain working relationship with Civic House and other service-oriented campus organizations in order to foster collaborative opportunities.
3. Maintain working relationship with appropriate officers of the Panhellenic Council and Multicultural Greek Council.
4. Attend all meetings of the Executive Board and Forum.

Treasurer

1. Maintain and manage all financial accounts of the InterFraternity Council.
2. Appropriate funds of the InterFraternity Council for activities, programming, and charitable donations with consultation of the President.

3. Coordinate and oversee the development, submission and maintenance of individual IFC officers budgets as necessary.
4. Set and collect dues from Member chapters every academic semester
5. Maintain working relationship with appropriate officers of the Panhellenic Council and Multicultural Greek Council.
6. Attend all meetings of the Executive Board and Forum.

Secretary

1. Keep all minutes and records of meetings of the Executive Board and Forum.
2. Assist all other officers of the Executive Board in the execution of their duties.
3. Maintain working relationship with appropriate officers of the Panhellenic Council and Multicultural Greek Council.
4. Attend all meetings of the Executive Board and Forum.

Judicial Inquiry Board Manager

1. Preside over the IFC Judicial Inquiry Board and its meetings.
2. Ensure that self-governance is imposed correctly and effectively for the IFC and Greek system as a whole, using the IFC Judicial Inquiry Board Constitution as a guide
3. Follow the IFC Judicial Inquiry Board Charter as closely as possible so that justice among fellow IFC chapters and members is carried out fairly.
4. Attempt to prevent crises or incidents happening within the Greek system through sanctions or proactive measures when necessary.
5. Aid both the President and Executive Vice President in carrying out their duties when applicable or asked to do so,
6. Create and maintain working relationships with the Director of OFSL, the Associate Vice Provost, the Director of the Office for Alcohol and Other Drug Program Initiatives, and other administrators that would aid in self-governing more effectively.
7. Attend all meetings if requested where justice within the Greek system will be necessary, especially if meetings will cover major details of an incident.
8. Attend all meetings of the Executive Board and Forum

Article IV

1. All officers of the Executive Board are voting members of the Forum. Officers may not be absent from the Forum and/or Executive Board meetings more than twice in an academic semester unless otherwise approved by the President. Penalties for excessive absences shall be determined by the President.

2. Officers shall propose legislation relevant to their areas of expertise and oversight.
3. Should a chapter president be elected or appointed to serve as an officer of the Executive Board, he shall not represent or vote on behalf of his chapter in the Forum and designate a member of his chapter to represent his chapter.
4. Any officer of the Executive Board shall be removed from office with the concurrence of two-thirds of the Forum. Should the Presidency be vacated the Executive Vice President shall assume the office for the remainder of the term. Should any other office be vacated, the Executive Board shall appoint a replacement, with the consent of two-thirds of the Forum.
5. Should an officer's chapter be suspended, he will automatically be removed from the executive board.

Article V

1. The InterFraternity Council Judicial Inquiry Board is a special hearings board, the powers and procedures of this Board are prescribed in the Judicial Inquiry Board charter.

Article VI

1. The Forum shall neither resolve to limit the free expression of chapters or their members nor permit Officers of the Executive Board to act similarly, except regarding slander toward Member chapters.

Article VII

1. The Constitution shall be superior to all rules governing the community.
2. This Constitution shall be amended by two-thirds of the Forum present. Constitutional amendments shall not be adopted during the same meeting of the Forum in which they are first introduced.

Article VIII

1. Elections for Officers of the InterFraternity Council Executive Board shall be held each November.
2. To be eligible to serve as an officer, the candidate must be an enrolled, full-time student at the University of Pennsylvania. He must be a fully initiated member of a Member chapter of the InterFraternity Council and in good standing with both his chapter and the University
3. No more than one member of an individual Member chapter can serve on the Executive Board at the same time unless the second member is serving as the Judicial Inquiry Board Manager.
4. A chapter president may not hold the position of IFC President at the same time as his chapter presidency.
5. Each candidate will have the ability to apply for up to three positions. There shall be no limit to the number of candidates per position in the elections, except that no more than one member of any one chapter may run for the same position.
6. The President shall call for the special meeting of the Forum for elections, soliciting

nominations for positions for at least two weeks before the election.

7. A chapter president or sitting IFC Executive Board officer may neither represent nor vote on behalf of his chapter in any election in which he is a candidate. He may provide for an alternate delegate who is an initiated member of his chapter.

8. The election of President shall be first, each candidate shall receive five minutes to speak, during which time no other candidates for the same office shall be present. Following a candidate's speech, the sitting President may entertain questions for the candidate for up to five minutes. Once the first candidate is finished, he shall exit the room, and the second candidate shall speak and answer questions in a similar manner. Once all candidates have spoken, the President shall again excuse all persons not representing voting Member chapters. Current officers may remain in the room and debate unless they are candidates for the office being discussed. The President shall entertain debate until a motion to end debate and vote is agreed to by a simple majority of the persons present. Following debate, each voting member of the Forum shall cast a secret ballot for one of the candidates. The President and Secretary shall count the ballots, if a simple majority has not been attained, the President shall again call for a secret vote between the two candidates receiving the most number of votes. The candidate receiving a majority of votes cast shall win.

9. The President shall next call for the election of Executive Vice President, Vice President of Recruitment and New Member Education, Vice President of Academics, Vice President of Strategic Planning, Vice President of Community Service, Treasurer, Secretary. The process for the election of the Judicial Inquiry Board Manager is outlined specifically in the Judicial Inquiry Board Bylaws of the Interfraternity Council of the University of Pennsylvania.

10. The Officers-elect shall assume their offices at the annual IFC Bid Signing Ceremony in the spring academic semester.

11. Every elected officer shall serve a term of one year.