

May Move-Out 2025

Move-Out Deadlines:

Standard Move-Out: 12:00 pm, Wednesday, May 14

Graduating Residents Only: 12:00 pm, Tuesday, May 20



- Read and review the Move-Out Guide.
- Change your mailing addresses so packages are not sent during summer.
- Plan for Summer Storage (recommended: thecollegebutler.com/upenn).
- Sign-Up for a time with your House Manager to check the room.
- Remove all personal items from the bedroom and house.
- Label all approved furniture in the bedroom staying for the next resident.
- Make sure the bedroom is clean and the floor is swept.
- Remove all trash using outside dumpsters. For large items unsafe to move: bring to 1st floor safe area, attach "Trash" label, & submit a [work order](#).
- Check that your bedroom key works and can lock the door.
- Submit [electronic work orders](#) for facility issues & missing/not-working key.
- Lock the bedroom door and secure all windows.
- Key Return: place in envelope & give to House Manager by move-out deadline. If HM is unavailable, bring key to 4043 Walnut (Campus Apts.).

CONGRATS TO THOSE GRADUATING!



HAVE A GREAT SUMMER, EVERYONE!